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**Southend-on-Sea Borough Council**

**Legal & Democratic Services**

**Strategic Director: John Williams**

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21 November 2018

## **POLICY AND RESOURCES SCRUTINY COMMITTEE - THURSDAY, 29TH NOVEMBER, 2018**

Please find enclosed, for consideration at the next meeting of the Policy and Resources Scrutiny Committee taking place on Thursday, 29th November, 2018, the following report(s) that were unavailable when the agenda was printed.

<b>Agenda No</b>	<b>Item</b>
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| 14. | <b><u>Minutes of the Meeting of the Chairmen's Scrutiny Forum held on Tuesday, 20th November, 2018 (Pages 1 - 2)</u></b> |
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Fiona Abbott  
Principal Democratic Services Officer

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**SOUTHEND-ON-SEA BOROUGH COUNCIL**

**Meeting of Chairmen's Scrutiny Forum**

**Date: Tuesday, 20th November, 2018**

**Place: Committee Room 7 - Civic Suite**

**14**

Present: Councillor K Robinson (Chairman)  
Councillors B Ayling, M Borton, C Mulronev and C Nevin

In Attendance: J K Williams, F Abbott and T Row

Start/End Time: 6.00 - 6.40 pm

**1 Apologies for Absence**

Apologies for absence were received from Councillor Terry.

**2 Declarations of Interest**

There were no declarations of interest made at the meeting.

**3 Minutes of the Meeting held on Monday, 11th June, 2018**

Resolved:-

That the Minutes of the Meeting held on Monday, 11<sup>th</sup> June, 2018 be confirmed as a correct record.

**4 Update on in depth scrutiny projects for 2018/19**

The Forum discussed the current position with regard to the in depth scrutiny projects:-

- a) Re-imagining the Town Centre in the context of the vision for Southend 2050 – Joint Place & Policy & Resources Scrutiny Committee – update from Councillor Robinson;
- b) In context of vision for Southend 2050 – what is the vision of young people which improves their lives and what are the pathways to achieve this ambition – People Scrutiny Committee – update from Councillor Nevin.

The Forum noted that both projects are progressing well and are on course to be completed on time.

Resolved:-

That the updates be noted.

## **5 Any Items from Forum Members**

- (a) Update on future legislative changes for scrutiny – further to discussions at the previous meeting of the Forum, the Scrutiny officer provided a brief update on the publication of the scrutiny guidance, which is still expected to be ‘by the end of the calendar year’. A report will be submitted to the Forum when the guidance has been published.
- (b) Scrutiny training – It was felt that some training on questioning skills would be beneficial and will be taken back to the Groups for discussion.
- (c) Southend 2050 – draft ambition, desired outcomes & road maps – this will be considered by each Scrutiny Committee the following week and the Strategic Director (Legal & Democratic Services) outlined the process.

## **6 Date of next meeting**

The next meeting of the Forum will be arranged for June 2019 (date to be confirmed).